

BRITISH EDUCATIONAL LEADERSHIP MANAGEMENT AND ADMINISTRATION SOCIETY LTD (BELMAS)

Minutes of the Annual General Meeting held at The Dalmahoy Country Club, Edinburgh, on Saturday 13th July 2013

Present

Colin Russell (Chair), Abdulnahman Albeladi, Paul Armstrong, Bruce Barnett, Mike Bottery, Ken Brien, Tony Bush, Annie Cheng, David Cracknell, Megan Crawford, Patricia Davies, Peter Earley, David Eddy Spicer, Karen Edge, Ron Glatter, Callie Grant, Lind Hammersley-Fletcher, Angela Hodgson, Gill Howland, Chris James, Bethan Magan, Justine Mercer, Taymur Mirza, Dorothy Moir, Pontso Moorosi, Simeon Oladipo, Ian Potter, Sue Robinson, Rehana Shanks, Howard Stevenson, Elson Szeto, Anthony Thorpe, Michelle Young, Susan Young, Pamela Watson, Christine Wise, Elizabeth Wood, Philip Woods

In attendance

Tim Simkins (Professional Officer)
Richard Davis (Business Manager)
Sara Tyler (Communications and Membership Officer)

Apologies

Rene Saran, Ray Chatwin, Janet Harvey

1. Welcome

The Chair welcomed delegates to the 41st Annual General Meeting of BELMAS.

2. Minutes of the last AGM and Matters Arising

The minutes of the last meeting held on 21st July 2012 should be amended to record that Dorothy Moir had been present. There were no matters arising.

3. Chair's Report

The Chair's report had been circulated. Colin Russell expressed the Society's thanks for the invaluable contribution made over many years by retiring President, David Cracknell and welcomed his successor, Ron Glatter.

4. Treasurer's Report and Statement of Accounts

The Treasurer's report had been circulated. The business manager reported that the Council had reviewed the reserves policy and agreed that reserves should be maintained between £390K to £410K. Reserves were currently £531K. Membership subscription income had increased by 38% in 2012.

5. Appointment of Auditors

Resolution: *That the Annual Accounts be approved.*

Proposed: Dorothy Moir; seconded by Elizabeth Wood. Approved nem con.

Resolution: *That Landin Wilcock and Co. be appointed the Society's auditors.*

Proposed: Anthony Malone; seconded by David Eddy Spicer. Approved nem con.

6. Reports from Council Co-ordinators

- a. **Professional Officer/Business Manager.** An overview of the work of the Society for 2012 had been circulated.
- b. **EMAL Editor's Report.** The Editor's report had been circulated.
- c. **MiE Editor's Report.** The Editor's report had been circulated.
- d. **Research Co-ordinators' Report.** A report by Steve Rayner and Howard Stevenson had been circulated.

7. Election of Officers and Members of Council

Colin Russell was retiring as Chair and was succeeded by Philip Woods. Sue Robinson, Ray Chatwin and Steve Rayner were retiring by rotation this year and single nominations had been received for these vacancies. Subsequently, Council had appointed Sue Robinson as Vice Chair and, there being no further nominations, had appointed Ian Potter as a full member of Council. Single nominations had been received for the posts of Secretary and Treasurer. Accordingly, the following are duly elected:

Chair	Philip Woods
Vice Chair	Sue Robinson
Secretary	Christine Wise
Treasurer	Alison Taysum

Owing to the withdrawal of one candidate since the nomination process closed, a further vacancy arose. The Constitution allows nominations at the AGM and a ballot to be held if more than one candidate is nominated.

Discussions ensued concerning due process for nominations and the following resolutions were proposed and approved nem con:

That the meeting should proceed to call for nominations to Council

That there should be a call for nominations to Council

Two nominations were proposed and seconded and a ballot taken from members present and duly counted.

The following were elected to Council:

Ray Chatwin	To serve 2013 - 2016
Ian Potter	To serve 2013 - 2016
Rehana Shanks	To serve 2013 - 2016

8. Any Other Business.

- a. Taymur Mirza was grateful for the sensitivity shown to overseas members in the fee structure and for Megan Crawford in introducing him to BELMAS.

b. Howard Stevenson wished to formally record thanks to the office staff, Professional Officer and Susan Young for their work on behalf of the Society.

9. Date of Next Meeting. The next Annual General Meeting would be held during the Annual Conference at The Ettington Chase Hotel, Stratford Upon Avon, on Saturday 12th July 2014.